



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

EMEA COLLEGE OF ARTS AND SCIENCE,
KONDOTTI

- Name of the Head of the institution PROF. (Dr.) ABDUL MUNEER V
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 04832712030
- Mobile no 9446433438
- Registered e-mail mail@emeacollege.ac.in
- Alternate e-mail iqac@emeacollege.ac.in
- Address EMEA College of Arts and Science,
P.O. Kumminiparamba, Kondotty,
Malappuram
- City/Town Malappuram, Kondotti
- State/UT Kerala
- Pin Code 673638

2.Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Ms. Haulath K**
- Phone No. **04832712030**
- Alternate phone No. **9946628544**
- Mobile **8281022236**
- IQAC e-mail address **iqac@emeacollege.ac.in**
- Alternate Email address **haulathyoosuf@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://emeacollege.ac.in/Uploads/Files/AQAR%202022-23.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://emeacollege.ac.in/Uploads/Files/EMEA_Academic%20Calendar-2023-24_21%20May%202024_Proof.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.80	2005	21/09/2005	20/09/2010
Cycle 2	A	3.02	2014	10/12/2014	09/12/2019
Cycle 3	A	3.13	2021	01/03/2021	28/02/2026

6.Date of Establishment of IQAC

17/11/2005

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rashtriya Uchachar Siksha Abhyan (RUSA)	Purchase Scheme	Central & State Government	2023-24	2489426

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **11**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **Yes**

- If yes, mention the amount **80000**

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC promotes measures for quality, culture and institutionalization of best practices towards quality enhancement. It develops quality parameters for various academic and administrative activities of the institution

IQAC organized Faculty Development Program for Teaching & Nonteaching Staff

IQAC Organized Six day Faculty Development Programme on - New Education Policy (NEP) and Outcome Based Education (OBE)

IQAC promotes measures for quality, culture and institutionalization

of best practices towards quality enhancement. It develops quality parameters for various academic and administrative activities of the institution

Departments conducted various quality based seminars and workshops in association with IQAC

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Regular IQAC Meetings	Conducted 12 meetings in 2023-24 to plan & implement various academic & administrative activities.
Monitoring of Curricular & Cocurricular Activities	So many programme were organized under the leadership of various departments to enhance the Soft Skills, Language and Communication skills, Computing/ ICT Skills and Life Skills of the students. Career Counseling /Guidance/Training for Competitive Examinations/Placement were conducted in the college through Career Guidance and Placement Cell.
NEP based Faculty Development Programmes	Six day Faculty Development Programme on - New Education Policy (NEP) and Outcome Based Education (OBE)
Faculty Development Programmes/Professional Development Programmes to be encouraged	IQAC organized the following programmes to enhance the teaching capabilities and professional development of the faculty and non faculty members. Professional Training Programme on Spark and Gain (PDP) on 22 December 2023 Six day Faculty Development Programme on - New Education Policy (NEP) and Outcome Based Education (OBE) from 08 January 2024 to 15

	January 2024
Skill Enhancement Training	<p>The institution has an MoU with Kerala State Electronics Development Corporation Limited's (KSEDC) Keltron to conduct skill-based value-added certificate courses. The followings certificate courses were conducted during the academic year Android Applications Word Processing Computerized Financial Accounting In addition, the departments also conducted certificate courses to the needs of students, catering to their skills, abilities and employment opportunities.</p>
Research and Innovation	<p>Promoted a research culture by providing seed money for faculty research projects. The following seminars and workshops were organized to equip faculty and students with advanced research skills: Seminar on Advances in Bioscience Research on 02 August 2023. Workshop on Local History Writing and Documentation on 20 July 2023. Seminar on Insight to Dissertation Writing on 12 September 2023. Seminar on Trends in Biotech Research on 25 September 2023. Talk on Methodology of Synopsis & Questionnaire on 5 October 2023. Methods of Collection, Classification, Analysis & Interpretation of Data on 6 October 2023. Seminar on Trends and Innovative Changes in Historical Research Methodology on 11 October 2023. Seminar on Research Methodology: Methods and Techniques on 13 October</p>

	<p>2023. Methodology of Research Proposal and Data Analysis using Statistical Software on 23 November 2023. Talk on Synopsis Writing & Presentation on 05 December 2023. Orientation on Research Methodology: From Problems to Solutions on 11 December 2023. Seminar on Mastering the Thesis Blueprint on 19 December 2023. Workshop on Research Methodology (Synopsis Writing) on 16 January 2023.</p>
Internships opportunities	<p>Facilitated internships for students to gain practical experience and industry exposure, enhancing their employability and professional skills. Arranged internships specifically for B.Voc students to provide hands-on experience and enhance their career prospects.</p>
Rankings and Accreditation	<p>Participated in national and state-level ranking frameworks such as AISHE, NIRF, AKHES, and KIRF to benchmark and improve the college's academic and administrative performance.</p>
Green Initiatives and promotion of eco-friendliness	<p>Organized workshops, seminars, and guest lectures on environmental conservation, sustainability, and climate change.</p>
Performance evaluation of Teaching and Non teaching staff	<p>Self appraisal reports of faculty were collected and submitted to the management council for perusal</p>
Memorandum of Understanding (MoU)/ Collaboration	<p>Directed all the departments to make/renew MoU/Collaboration, a total of four MoU's and two collaborations have been done.</p>

Support to economically weaker students	Awarded PTA scholarships to deserving students to support their financial needs and encourage academic excellence.
Promotion of Intellectual Property Rights	organized eight comprehensive programs focused on promoting the understanding and importance of Intellectual Property Rights (IPR) among its academic community.
Seminars and workshops by Departments	More than 18 seminars and workshops on various academic and professional topics were organized by the departments to foster engagement in their respective areas.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	03/01/2025

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Staff Council	03/01/2025
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023	15/03/2024
15. Multidisciplinary / interdisciplinary	
<p>EMEA College follows the curriculum prescribed by the University of Calicut, ensuring compliance with the university's academic standards while enhancing this framework through internal initiatives that promote a multidisciplinary and interdisciplinary approach to learning. In the multidisciplinary approach, students explore subjects through the perspectives of multiple academic fields, broadening their understanding and skill set. The Choice-Based Credit and Semester System (CBCSS), implemented by Calicut University, supports this by allowing students to choose open courses outside their core disciplines, fostering a diverse learning environment. The interdisciplinary approach at EMEA College integrates knowledge from different fields, enabling students to gain a more holistic understanding of complex topics. Various student clubs and communities, such as the Connect Community, the Innovation and Entrepreneurship</p>	

Development Centre (IEDC), and the Entrepreneurship Development (ED) cell, provide platforms for interdisciplinary learning. These groups organize workshops, seminars, and events that encourage students to apply insights and methods from diverse areas, creating a comprehensive, interconnected educational experience. In addition to these approaches, EMEA College has adopted Outcome-Based Education (OBE) within the university's curriculum framework. OBE ensures that specific learning outcomes are clearly defined, focusing on practical skills, industry relevance, and critical thinking. This equips students with the knowledge and competencies required to meet the challenges of the modern world, ensuring their preparedness for future academic, professional, and personal success.

16.Academic bank of credits (ABC):

The Academic Credit Bank is a system that allows students to accumulate academic credits for various courses and educational experiences they undertake throughout their academic journey. These credits are transferable and can be accumulated over time to meet the requirements for degree programs or qualifications. The University of Calicut-affiliated institution adheres to the credit system outlined in the syllabus. The curriculum allows for electives for UG and PG degrees, which are provided to students as opportunities to earn credits. The use of MOOCs to earn credits was encouraged for the students. To get credits for internal grades, the PG students were told to take NPTEL ,SWAYAM courses. Although technically credit transfer is not possible without university approval, students are nonetheless advised to enrol in online courses in order to earn credits. The creation of unique pedagogical and curriculum approaches by faculty members are encouraged. Learning management systems like Google Classroom, Moodle Ed-Modo Flip learning and others have compiled the prepared teaching materials, videos, and other materials. The Academic Credit Bank at EMEA College, based on the Calicut University system, has proved to be a progressive and studentcentric initiative. By offering flexibility, recognition of prior learning, and seamless credit transfer, the system empowers students to take charge of their education and explore diverse learning opportunities. As the college continues to refine and develop the Academic Credit Bank, it will further strengthen its commitment to providing quality education and ensuring the success of its students.

17.Skill development:

The college has undertaken significant endeavors to enhance

vocational education in accordance with the National Skills Qualifications Framework. The college also provides soft skills training in its curriculum through common courses in accordance with university guidelines. Additionally, the institution offers add-on and certificate courses to enhance students' proficiency in professional skills, and employability skills to the students. Apart from this, the college has undertaken a commendable skill development initiative by offering a diverse range of programs aimed at nurturing the holistic development of its students.

Among the notable programs conducted are:

Professional Skills: To boost students' professional skills, the college offers a variety of add-on and certificate courses. Programs such as "Pave your Path to Excellence" by the Dept. of Computer Science on 17-08-2023 and "A Workshop for the Enhancement of Language and Communication Skills - Performance as a Strategy for Teaching English as a Second Language (ESL)" on 19-09-2023 by the Dept. of English are designed to sharpen students' expertise in their respective fields. The "Communication & Language Skill Series - Master the Art of Communication" by the Dept. of Computer Science on 21-09-2023 further enriches students' professional capabilities.

Soft Skills: Soft skills training is seamlessly integrated into the curriculum through common courses, in line with university guidelines. Events like the "Soft Skill Series - Untangle - Unlock the Skill" by the Dept. of BBA on 21-07-2023 emphasize the importance of interpersonal and communication skills. The "Commerce Quiz Contest" by the Dept. of Commerce on 07-08-2023 also contributes to enhancing cognitive and analytical abilities among students.

Career and Interview Preparation: Career readiness is bolstered by events such as the "Capacity Enhancement Programme on Interview Skills: Preparation and Presentation" by the Dept. of Physics and Mathematics on 06-02-2024, ensuring that students are well-prepared for job interviews and career advancement.

Vocational Skills: The college's commitment to vocational education is demonstrated through a series of targeted programs. The "Skill Development Programme series - Weave Wonders - Unveiling the Hidden Skill" organized by the Commerce Club on 26-07-2023 showcases practical vocational skills. Additionally, the "Enhancing Employability and Skill - A Training Programme on Resin Art" by the SC/ST Cell on 04-03-2024 highlights the college's dedication to vocational proficiency.

Entrepreneurial Skills: Entrepreneurial skills are fostered through various programs aimed at inspiring and guiding future business leaders. The "Talk with Young Successful Entrepreneur - Business Idea Generation" by the ED Club on 07-09-2023, and the "Entrepreneurial Skill Development Programme - How to Setup A Start-Up" by the Dept. of English on 18-09-2023

provide practical insights into entrepreneurship. Additionally, the "A Seminar on Entrepreneurial Decision Making" by the Dept. of Biotechnology on 15-09-2023 and the "Awareness Program on Entrepreneurial Skill" by the Dept. of Commerce on 20-12-2023 further support entrepreneurial endeavors. Technical Skills: The college enhances technical skills through specialized programs such as the "One-day Hands-on Workshop - Python Primer: Unleashing the Power of Programming for beginners" by the Dept. of Physics and Mathematics & Dept. of Computer Science on 19-02-2024. The "A Seminar on Charting Your Career in the Tech & AI Revolution - Computing Skill Series" by the Dept. of Computer Science on 20-09-2023 and the "Unlock your IT Future! Explore Future - Ready Courses in Computer Science" on 20-10-2023 illustrate the focus on cutting-edge technical education. Communication Skills: Communication skills are pivotal to the college's development programs. The "Orientation Session on Cambridge English upskill courses" by the Dept. of English in association with SDC, Amal College of Advanced Studies on 17-11-2023, and the "Communication Skill - Enhancement Programme; Evolution of Malayalam Language" by the Dept. of West Asian Studies on 19-01-2024 highlight the comprehensive approach to linguistic proficiency. Life Skills: The college also places a strong emphasis on life skills, crucial for personal development and well-being. The session on "Basic Life Support and Common Emergencies" by the Dept. of BBA on 18-08-2023, and the "Life Skills Series - A Training on Positive Psychology for Life Enrichment" by the Counselling Centre on 26-08-2023 are examples of the initiatives taken to equip students with essential life skills. Furthermore, the "Life Skill Series - Strategies for Promoting Mental Health and Well-being" by the Dept. of Biochemistry on 27-09-2023 underscores the importance of mental health awareness.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

EMEA College, renowned for its commitment to quality education, seeks to enrich its academic offerings by appropriately integrating the Indian knowledge system. This integration involves teaching in Indian languages, incorporating cultural elements, and utilizing online courses. Advantage Accessibility and Inclusivity: Teaching in Indian languages enables a wider section of students to access education, including those from rural backgrounds and non-English speaking communities. Enhanced Learning: For some students, learning in their native language can lead to better understanding and retention of knowledge,

fostering a deeper connection with the subject matter.

Challenges: Faculty Proficiency: Ensuring an adequate number of qualified faculty proficient in different Indian languages can be a challenge. Faculty training programs can address this issue.

Curriculum Translation: Translating complex academic content without compromising accuracy and context may require additional resources and expertise. The college follows the practice of identifying slow learners and conducting lectures on the relevant subject in their mother tongue. The appropriate integration of the Indian knowledge system at EMEA College holds great promise for enriching the academic experience and fostering cultural understanding among students. By offering courses in Indian languages, incorporating cultural elements, and utilizing online platforms, the college can make education more accessible, inclusive, and globally relevant. To achieve successful integration, EMEA College should address the challenges, such as faculty proficiency and digital accessibility, and develop a well-rounded strategy that aligns with its vision and mission of providing holistic and transformative education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

EMEA College has been at the forefront of providing quality education and staying responsive to evolving educational paradigms. One such significant shift in the approach to education is the adoption of Outcome-Based Education (OBE). This report aims to examine EMEA College's focus on Outcome-Based Education, its benefits, implementation strategies, and the impact on students' learning outcomes

Implementation of Outcome-Based Education at EMEA College EMEA College has implemented Outcome-Based Education through the following strategies:

- Defined Learning Outcomes:** Each course and program at EMEA College has well-defined learning outcomes that are communicated to students at the beginning of the term.
- Competency-Based Curriculum:** The college has developed a competency-based curriculum, aligning course content with the desired learning outcomes based on the regulation of Calicut University .
- Assessment Methods:** Assessment methods, such as rubrics and performance-based evaluations, are designed to measure students' attainment of the learning outcomes.
- Feedback Mechanisms:** EMEA College encourages regular feedback from students to gauge the effectiveness of the learning process and identify areas for improvement.
- Curriculum Review:** The college periodically reviews and updates the curriculum to stay relevant and ensure alignment with emerging trends and industry needs.

Impact on Student Learning Outcomes EMEA College's focus on Outcome-Based

Education has yielded positive outcomes for students: a. Improved Academic Performance: Students have demonstrated improved academic performance as the curriculum is designed to help them attain the desired learning outcomes effectively. b. Skill Development: OBE has led to a more holistic development of students' skills, preparing them for real-world challenges. c. Employability and Career Readiness: Graduates from EMEA College are better equipped to meet industry demands, resulting in higher employability rates. d. Lifelong Learning: OBE fosters a culture of lifelong learning, encouraging students to continue enhancing their skills even after completing their formal education. The institution has already conducted various seminars and workshops to engage with Outcome-Based Education and to design learning experiences that are student-centric and outcome-based. The existing syllabus is being scrutinised to develop appropriate learning those parts where they are not already obvious. The following are the various activities to achieve OBE 1. NET/SET Coaching 2. Campus Placement 3. Bridge Course 4. Remedial Coaching etc. EMEA College's focus on Outcome-Based Education reflects its commitment to providing education that is relevant, student-centric, and results-driven. By aligning the curriculum with well-defined learning outcomes and emphasizing skill development, the college has successfully prepared students to excel academically and professionally.

20.Distance education/online education:

EMEA College ensure uninterrupted learning for its students through distance education during the pandemic . Transition to Distance Education EMEA College promptly initiated the transition to distance education to ensure continuity in academic pursuits. The following key measures were implemented: a. Virtual Learning Platforms: EMEA College employed virtual learning platforms that allowed instructors to conduct classes remotely, ensuring real-time interaction with students. b. Training for Faculty: Faculty members were provided with training and support to facilitate smooth online teaching, incorporating effective instructional strategies in the virtual environment. c. Infrastructure Enhancement: The college invested in improving the technological infrastructure to accommodate the increased demand for online education. Online Course Delivery EMEA College ensured that its online course delivery maintained the quality and effectiveness of traditional face-to-face instruction. The following methods were employed: a. Synchronous Classes: Live online classes were conducted to promote real-time engagement between students and instructors, fostering interactive learning experiences. b.

Asynchronous Resources: Recorded lectures, online study materials, and discussion forums were made available to students for flexible learning at their own pace. **c. Online Assessments:** The college implemented various online assessment methods, including quizzes, exams, and assignments, to evaluate student progress and maintain academic standards. **Student Support and Engagement** EMEA College prioritized student support and engagement during the transition to distance education: **a. Online Counselling:** Counselling services were made available to students through virtual platforms to address their academic and emotional needs. **b. Virtual Student Activities:** The college organized virtual events, webinars, and student clubs to maintain a sense of community

Extended Profile

1.Programme

1.1	641
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Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	2496
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Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	284
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	829
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Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	91
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	91
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	53
4.2 Total expenditure excluding salary during the year (INR in lakhs)	13386165
4.3 Total number of computers on campus for academic purposes	260
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The institution has a well-planned and documented process for effective curriculum delivery by using tools like Course Outline, Academic Calendar, Semester/ Annual Plans, and Course Design. EMBASE Pro-suit is the multipurpose online platform used by the institution for administrative and academic purposes. Teachers'</p>	

Diary helps the faculty deliver the curriculum by framing the academic and classroom activities for a semester/year. The college calendar published annually presents the details of programs, courses, and curricular and co-curricular facilities the college provides. A separate course outline for each course is made available to students at the beginning of the semester. Learning Management System (LMS) LMS platforms like Edmodo and Google Classrooms are mainly used for the conduct of internal evaluation. The Android version of TCS directly supports effective curriculum delivery and its documentation process. Syllabus, Lecture notes, videos, PowerPoint Presentations, additional reading materials, assignments, test papers, and internal marks are being circulated by using the online platform. Principals and HODs of various departments have been entrusted with the duty of monitoring the process of curriculum delivery and its proper documentation. College Council and IQAC periodically meet and monitor the process of curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://emeacollege.ac.in/Uploads/Files/EMEA_Academic%20Calendar-2023-24_21%20May%202024_Proof.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar of the University of Calicut. Based on the academic calendar prepared by the university, the institute prepares an institutional-level academic calendar for the smooth functioning of academic as well as extracurricular activities planned in the current semester. The college prepares this for odd and even semesters with the approval of the college council at the beginning of the year and strictly adheres to it. Our academic calendar provides important information about teaching dates, the dates for submitting the assignments and seminars, the dates of the internal tests, the dates for publishing internal marks, and also the date for students' grievances related to internal marks. The academic calendar is accessible on the college website. Each subject teacher prepares their own course material based on the prescribed syllabus given by the university, which is distributed to the students for reference. This ensures the successful completion of

all modules within the allotted time span. The college conducts two internal exams during a semester. The valued answer sheets are given back to the students for their scrutiny. Students can appear for the university examination, only if he/she attains a minimum of 75 percent attendance in each subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1DnsXgipFwpZr50RyM4OfAH0juyXM3u-r

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1190

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A ten-day Induction Program related to values and ethics is an integral part of the first-year curriculum. The compulsory course, 'Universal Human Values & Professional Ethics,' is offered in the second year, and the open elective course, 'Understanding the Human Being Comprehensively - Human Aspirations and Its Fulfillment,' is available in the final year, both of which are

important components of the curriculum. Through these courses, students will gain an understanding of the significance of ethics and values in their personal, social, and professional lives. The college celebrates days of national and international importance, such as Republic Day, Women's Day, Independence Day, Teacher's Day, Human Rights Day, International Yoga Day, etc. These celebrations aim to nurture the moral, ethical, and social values of the students. Additionally, the college has a Women Development Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students, and address issues related to the safety and security of female students, staff, and faculty. The college campus is secured with CCTV cameras and high-level security measures. The course 'Environment & Sustainability,' which covers ecosystems, their balance, and sustainability, is also an integral part of the curriculum. This course, prescribed by the university, aims to create awareness of and foster the importance of the environment among students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1306

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://emeacollege.ac.in/Home/IQAC/Feedback/1731
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://emeacollege.ac.in/Home/IQAC/Feedback/1732
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
941	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
941	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The institution has the holistic development of students as its prime focus. As part of this, the dissemination of knowledge	

has been done giving importance to different, but important variables, and the focus has been given to all the three major domains of knowledge transmission: cognitive, psychomotor, and affective domains. Each year, once the admission process is over, an induction program is organized for newly enrolled students and parents. Immediately after the commencement of the classes, the department-level bridge course is introduced to familiarize the subjects students are enrolled in and also to identify the remedial steps for pitfalls in the students if found. Students Advisory Scheme has been active in the college and has been closely monitoring the mentoring process and providing timely directions and interventions to enhance the mentor-mentee relationship. The institution identifies 'Advanced Learners' through the mentoring process and forms 'Principal's Club'. To find out members for these above-mentioned categories, an entry-level Entrance examination is conducted for all first-year students. Special question papers are set having proportionate questions to check the proficiency of students in English language skills, GK and Current Affairs, and the subject of their Plus Two Intermediate course.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/student-support
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2496	91

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Incorporating specific methods into the formal teaching framework, such as projects, workshops, group discussions, debates, brainstorming sessions, practical sessions, competitions, presentations; field visits, etc. and appropriately

employing audiovisual aids, ICT according to various disciplines, the institution put into practice student-centric methodology. It is a participatory learning activity adopted by the institution, used to discuss fundamental concepts, and students are encouraged to ask questions and discover ideas and facts. Learners' contributions are ensured by motivating them to work on their own and prepare learning models, charts, and presentations. Project-based learning is an integral part of the curricula at the U.G. and P.G. levels. The teacher assigns minor individual and group projects to provide opportunities for the learner to discover core ideas. The teachers used different ICT tools for teaching. Heritage walks, field trips, various fests, etc. are conducted to ensure experiential learning. Community development programs are undertaken by various clubs like NCC, NSS, Principal's Club, and Nature Club. Training for competitive exams like NET and PSC tests. Students are encouraged to attend seminars and present papers. The institution follows the methods like brainstorming, problem-based learning, and collaborative learning. Flipped classrooms Industrial visits, and field trips are used to build leadership skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://lms.emeacollege.ac.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for students to learn and master the latest technologies in order to be corporate-ready. As a consequence, teachers are combining technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute- ICT Tools: 1. Projectors 2. Desktop and Laptops 3. Printers 4. Photocopier machines 5. Scanners 6. Seminar Rooms 7. Smart Board 8. Auditorium 9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom, Edmodo Teachmint, Moodle, etc. 10. Thinker Hub (Online Student Community Platform) 11. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx, etc) 12. Digital Library resources (INFLIB NET) Use of ICT By Faculty- A. PowerPoint presentations B. Industry Connect- Students are visiting various industrial units

as part of their syllabus C. Online quiz using Google form D. Video Conferencing E. Video lecture F. Online competitions G. Workshops- Teachers use various ICT tools for conducting workshops on the latest dataanalysis techniques such as SPSS, Programming languages, simulations, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

91

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

697

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An introduction to various evaluation methods used by the college is given to students and parents at the time of the college-level induction program. Students are further made aware of more detailed and comprehensive rules and regulations regarding external and internal evaluations through the college calendar/diary as well as the college website. The main focus in the CIE is given to attendance, assignment/seminars, and internal examinations. The institution has set up a separate examination calendar and circulated it to each department. College is resolute to the idea that two internal examinations have to be conducted

each academic year and the cumulative percentage of these exams has to be considered for final grading. In addition to this, the evaluation of assignments submitted and seminars presented are also considered for grading. Students are supposed to have an adequate percentage of attendance to appear for the end-semester examinations. Attendance and discipline of the students in the class are considered vital in awarding 25 % of the marks for internal evaluation. Each student is notified about the internal marks obtained a few days prior to the final uploading to the university website. Students are given ample time for their grievances.

File Description	Documents
Any additional information	View File
Link for additional information	https://emeacollege.ac.in/student-discipline

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has a proper and well-organized Continuous Internal Evaluation system that assesses the progress made by the students at regular intervals and analyses to what extent the desired course outcomes are achieved. The institution has set up a college-level Students Grievance Redressal Cell as well as a department-level grievance cell. The college-level Grievance redressal cell with the Principal as Chairman and selected senior faculties of the institution as its members. Department-level grievance cell usually consists of three senior members of the department and the HOD acts as the Chairman. Grievance Cells have the responsibility to address grievances, complaints, concerns, suggestions, or recommendations of any sort from the student community and discuss, analyze, and redress them. Internal evaluation-related grievances constitute the major chunk of such grievances/complaints. Lack of physical facilities in the examination hall including deficiency of proper lighting, damaged benches or desks, etc is brought to the notice of the authorities concerned students. But, a major part of the complaints is related to the marks given in the internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://emeacollege.ac.in/student-discipline

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Learning outcomes are the specifications of what a student should learn and demonstrate, on successful completion of the course and the programme. The desired outcome of the learning process can be assessed in terms of the acquisition of the skills and knowledge, which are embedded in the curriculum. Achieving learning outcomes needs specific experiences to be provided to the students and an evaluation of their attainment. A programme without stated learning objectives and outcomes that are not evaluated or assessed gets neglected in implementation. Student assessment provides an indication of the areas where learning has happened and where it has to be improved upon. This college maintains a proper practice of stating and displaying the POs and Cos on the college website. It is also communicated to teachers and students in a way to achieve the best results. The Programme outcome and course outcome are stated in the beginning part of the syllabus which is made available on the college website. Both faculty members and students can avail of this facility. The course outline prepared by the faculty at the beginning of the semester gives the students an about the objectives of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.emeacollege.ac.in/Home/AllDepartments
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In a teaching and learning community, the most effective evaluation is that which encourages and rewards effective teaching

practices on the basis of student learning outcomes. Assessment of student learning at its best enables students to identify their own strengths and weaknesses and to determine the kinds of information they need to correct their learning deficiencies and misconceptions. The college is mostly indebted to the Continuous and Comprehensive Evaluation strategy, where the students have continually evaluated their academic performance in the course and also their taste in the co-curricular and extra-curricular activities. The college is also carrying an impassive assessment, the practice of determining a student's progress based on their earlier work. Many assignments and rubrics are designed to measure student work in the normative assessment mode; that is, against a static set of criteria. The student learning outcome is also gauged from the following: 1. Achievement test 2. Diagnostic test 3. Placement 4. Student progression 5. Feedback from parents and students 6. Grievance redressal cell 7. Tutoring and mentoring 8. Annual General Body Meeting to assess the progress 9. Internal and external audits carried out by the IQAC 10. Management Audit Depending on the performance of each department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.emeacollege.ac.in/Home/student_af_fairs/StudentSupportSchemes/502

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

738

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://emeacollege.ac.in/web/content/6352/2.7.1%20-%20SSS.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
4	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has formulated an ecosystem for innovation and progression of ideas among the faculty members and the students. IT Club supports the students in building a fruitful product 'Course Outline Software' which was launched on 17th September 2021. The Entrepreneurship Development (ED) Club actively promotes independent earning through entrepreneurial endeavours, collaborating with the District Industries Centre (DIC) to organize enriching programs. The Innovation and Entrepreneurship Development Cell (IEDC) recently organized a series of impactful programs aimed at fostering innovation and entrepreneurial spirit among students. Under the banner "Cyborg - Initiating the Robotic Revolution," students were introduced to the cutting-edge world of robotics, exploring its potential to revolutionize various industries. Another initiative, "ERUPT," provided an orientation on the Kerala Startup Mission, offering students insights into the startup ecosystem and avenues for entrepreneurial ventures. "Learning Station - Make Your Destination" focused on empowering students with essential skills in web app development, digital marketing, cybersecurity, and blockchain technology, equipping them for the dynamic digital landscape. Additionally, the IEDC curated motivational stories tailored for budding entrepreneurs, inspiring and guiding students towards their entrepreneurial aspirations. Moreover, the Biochemistry department commemorated National Science Day with engaging activities, while the Physics and Maths Department organized enlightening talks on Indian Science and the Raman Effect. National Mathematics Day was celebrated vibrantly with various games, activities, and a film exhibition, enriching students' academic experiences across disciplines. These initiatives collectively contribute to nurturing a culture of innovation, entrepreneurship, and academic

excellence within our institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.emeacollege.ac.in/Home/student_af_fairs/StudentSupportSchemes/502

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://emeacollege.ac.in/research-committee
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
8	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
107	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Deeming it tremendously important to impart value-based education to students and to instill in them the spirit of social commitment and a sense of humanitarianism, the institution bestows the students with ample opportunities for social engagements. Community-oriented programs in tune with the vision and mission of the institution are organized regularly under the auspices of various departments and clubs like NSS, NCC, Women Cell, Students in Palliative (SIP Club), and Nature Club.</p> <p>The following activities have been conducted</p> <p>Extension Programme: "Water Watch" - Accessing Hardness and Iron Content in Neighbourly Wells</p> <p>Extension activity: LED bulb distribution to economically backward homes around EMEA College of Arts and Science, Kondotty</p>	

Extension Programme - Pollution Prevention Awareness Programme 2K23 - Sustainable Development for a Clean and Healthy Planet

- Pollution Prevention Campaign
- Pencil Drawing Competition
- Quiz Competition

Extension Activity - Empowering Women through Financial Literacy

Extension Program - Paddy Guardian - A Student lead Comprehensive study on Pest attacks in Neighbouring Villages

Extension Program- Mycelium Harmony: Mushroom Cultivation Excellence; Training Program on Mushroom Cultivation

Extension Programme - Unlocking the mysteries of shapes: Dive into Area and Perimeter: Enlightening the nearby school students

Extension Programme - Financial Literacy Campaign: Among households of Pallikkal Gramapanchayath

Extension Programme- Pack Tech 2K24 - Packaging and Labelling Expo

Extension Programme- Mercatorum - The Exposito of Mercatus

Extension Activity: Documentation of Medicinal Plants in the campus of AMUP School Kumminiparamba

Extension Activity - Donation of books to Science Library at AMUP School Kumminiparamba

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/web/content/6289/Extension%20Activity%20Reports.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2459

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

589

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college has adequate facilities for teaching-learning as stipulated by the University of Calicut, the Government of Kerala, and University Grants Commission (UGC), and similar other agencies. It has a campus area of 25 acres. The facilities include 53 classrooms equipped with LCD projector LAN, Wi-Fi, and power backup facilities Separate block for Commerce with spacious 6 UG and 2 PG Classrooms. Separate Computer Science Lab & Computer Application Lab with 120 computers Language lab facility for complementary courses Hostel facilities for men and women Separate study room at Ladies' Hostel Ladies Rest Room and Prayer Hall Separate Labs for Biochemistry, Biotechnology, PG, and UG Microbiology Well-equipped Audio-Visual Theater with a seating capacity of 300 Facility for group discussions, open classrooms, Open-air stage, etc. Two Seminar halls with a seating capacity of 1500 Total Campus Solution supported the e-governance system TCS Mobile App for attendance management. Ph.D.in Economics and Separate Room for Researchers Fully automated library UGC Sponsored museum Separate Examination Hall with CCTV Well-functioning Equal opportunity Centre for students to avail scholarships and free ships Three Generators stand by the facility to support the power supply Co-operative Store and cafeteria for light refreshments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/Home/genfacilities/Laboratories/1712

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

CULTURAL & SPORTS FACILITIES Cultural Facilities: Mahagony Park, Seminar Hall, This college has a very strong department for physical education with a history of winning University championships, particularly in volleyball and football. It has also hosted several intercollegiate and inter-university meets.

The following are the major sports facilities available on the campus A stadium with an area of 6400 sq. meters with facilities for a football stadium, 4 x 400 meters track, cricket pitch, jumping pits. Fenced volleyball courts Sports Quota Admission Provisions for Inter department Football Match Special Camps for Volleyball and Football Separate Practicing ground Basket Ball courts, Badminton Court, Fitness Centre Kerala Sports Council Sponsored Sport Hostel for volleyball Full-time Volleyballcoach appointed by Kerala Sports Council Separate Coaching facility for Weightlifting Special coaching facility for netball, throw ball, and wrestling, Yoga Hall Auditorium with a seating capacity of 1500, two green rooms, separate toilet facilities for men and women, VIP launch, and Ramp Open Air Theatre, Open Stage UGC sponsored Audio Visual Theatre Seminar Hall cum historical museum Flag Post and elevated platform Facilities for celebrating national festivals Magazine, EMEA News Bulletin Department level Manuscript Magazine Theatre Club, Music Club, Debating Society, Department level Magazine NSS & NCC College Union

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/academics-support

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

53

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/academics-support
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13386165

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Housed in an independent, two-storied building with a carpet area of over 6700 sq. ft, the central library is automated using an integrated library management System With the following features; Fully automated Open Access library with Wi-Fi facility. The library was initially automated with Koha. OPAC [Online Public Access Catalogue] provides the bibliographical holdings of the library by browsing through title, author, subject, call number search, etc. The library is modernized with a bar-coding technology system that facilitates check-in, check-out, and renewal of books and also for all the transactions of library functions/routines/operations. Library manages archives of study materials, faculty publications, question papers, syllabus, etc. through the institutional repository of D-space in a professionally maintained way. Anti-plagiarism software URKUND is utilized for plagiarism checking of articles, and dissertations of PG programs. Library provides remote access to eresources INFLIBNET - NListprogramme. Librivox and epub audiobooks. A Gate register is maintained at the library entrance to mark the attendance of the users. The library has 2 separate servers for the KOHA database and D-Space institutional repository. Broadband Internet surfing facility with 40 Mbps The library has its own power backup system for uninterrupted power supply.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://lms.emeacollege.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

123464.9557

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4.49

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with 212 computers 4 laptops 51 projectorsThe power supply is ensured by 3 UPS with 10 KVA, 2 UPS with 7.5 KVA, 2 UPS with 5 KVA, and 2 UPS with 3 KVA with backup.The server room has 9 U Rack, 2 Net Gear 48 ports, 60 GHz switches, 5 Net Gear 24 ports, and 60Ghz switches. Computer Science and application LAB with 120 system The number of ICT-enabled classrooms increased to 48during this period. The bandwidth of the internet connection rose to 150 Mbps by availing of new optical fiber connectivity. The library has a Browsing center with 23 systems for students to access the internet. They are also allowed to use personal laptops as the library is Wi-Fi enabled. Each department is equipped with a computer, printer, and Wi-Fi devices. The LAN facility expanded to newly constructed buildings. Introduced Firewall for internet sharing and security. UGC coaching room, NCC, and NSS room are equipped with computer systems, printers, and a Wi- Fi facility. The IQAC room is equipped with 3 Computers, 1 Laptop, 3 printers, and 1 Smart TV The entire campus including Lady's hostel is under CCTV surveillance Introduced Biometric Attendance and Access Control for teaching and non-teaching staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/web/content/6341/4.3.1%20-%20Web%20Link.pdf

4.3.2 - Number of Computers

260

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4322643

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has sufficient resources allocated for the maintenance of the infrastructure. There is an effective mechanism for the maintenance of the infrastructure facilities and to promote the optimum use of the same. The institution has adequate support staff for the maintenance of buildings, classrooms, laboratories, and other infrastructure. Laboratories: There are mainly 7 labs in the college for various subjects. All are well-

equipped, wellmaintained student-friendly labs with qualified and well-experienced technical assistants. Library: The library offers various services to its users like an automated circulation system, online Bibliographic service, internet browsing, use education, interlibrary loan service, newspaper clipping, etc. The college library is having the membership of UGC INFLIBNET consortia which provides access to 6,000+ e-Journals and more than 3 million e-Books. Sports complex The institution aims at holistic education, hence equal importance is laid on the promotion of interest in sports, and games. Students who have talent in sports are trained on the campus under the guidance of teachers in charge and provide training for various sports events, the director of physicaleducation, and coaches from the sports council. Stadium: In order to ensure maximum utilization of 7 acres with facility for 4X 400-meter track, football stadium, and cricket pitch. The College has Volleyball courts, Basketball Courts, and Badminton.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emeacollege.ac.in/academics-support

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

355

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.emeacollege.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2356	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
2356	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

119

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

27

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:

Class Representatives: All classes have one student designated as class representatives to represent issues related to academics/nonacademics to the concerned authority. The class advisor interacts with class representatives at least twice during the semester.

Student Clubs (department level): Departments organize various activities through student clubs run by students. Clubs have welldefined structures & assigned roles. Some of the operational clubs are;

- IT Club: for Computer Science
- Histoclub: for West Asian Studies
- Commerce Club: Commerce Students
- ED club: Selected students from different departments
- Microbiome: Microbiology department
- Management Club: for BBA Students

Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in the organization and management of events.

Placement Committees: student members are important components in placement activities. Student members are involved in coordinating the activities during placement drives at the campus.

Technical Events: student members are part of organizing committees for all

activities at the department/institute level. including conferences, quiz competitions, student club activities, etc.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/clubs
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The 'Alumni Association of EMEA College closely works with OSAEMEA and provides dedicated support in all activities of EMEA College. In addition to the OSAEMEA main chapter, the EMEA Alumni Association operates in DUBAI, RIYAD, JIDDHA, and BAHRAIN. It has contributed significantly through financial and non-financial means during 2022-23. Aims and Objectives To support the College's aims and objectives and uphold its reputation as ambassador of the College To participate in activities contributing to the improvement of infrastructure & academic activities of the EMEA College. To institute prizes and scholarships to students for merit and financial aid to the poor and deserving students of the EMEACollege. Help identify those alumni who have made outstanding

contributions to their profession and/ or society To establish a mutually beneficial relationship between the College and its alumni and to bind the alumni more closely together. To assist in developing financial and other resources for the College and the Old Students' Association. Alumni Activities during the Year

EMEA College Alumni Special Convention

Alumni Lecture Series: 1 - Higher Education Opportunities in the UK

Alumni Interaction - Aligarh Muslim University: Admission Process and Possibilities

2017-20 Batch Alumni UAE - Ifthar Meet

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/alumni_osaemea
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	A. ? 5Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Visions: To be a center of excellence in higher education affordable to the common man **Mission:** Identifying and developing the latent talents of the youth and moulding them into useful citizens with due emphasis on the right character formation In spite of the fact that the impact of the Kerala model of development has resulted in a positive change in the physical quality of life of the people of Kerala, the Malabar region

particularly Ernad, is a part of the Erstwhile Malabar district still remains socially and educationally backward. The negative impact of feudalism continues to thwart the educational aspirations of younger generations by way of manifested inhibitions to cope with the system of higher education. Thus the message incorporated in the vision and mission of the institution stands fully relevant, especially in the presence of learning constraints found among a significant group of students. This college continues to serve the community with its commitment to finding out and exploring the inherent talents of the younger generations. It is keen to provide valuebased education with the intention to strengthen nationbuilding programs. The performance of the institution during the last five years seems to reinforce the role of education in social transformation.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices the policy of decentralization and participative management which ensures the participation of all stakeholders. The institution has an effective mechanism for entrusting authority to the grass-root level and providing operative autonomy to all functionaries. The governing body guides the institution by following the rules and regulations of UGC, the Government, and the affiliating University. The management committee, in consultation with all stakeholders, frames guidelines and strategies for the progress of the institution. Feedback from all stakeholders is considered before decisionmaking. The Principals authorized to take decisions on the managerial and academic affairs of the institution with the assistance of the staff council and IQAC in decision making. The staff council's decisions are executed at the department level through the HODs, who act through Department Council. Various statutory and non-statutory committees and clubs are playing a noteworthy role in the management and administration of the institution. The Office Superintendent has the prime authority in administrative work, all the non-teaching staff work under the Office Superintendent. All the new circulars from the University and the Government are communicated among the office staff. This leads to a cordial work

culture in the institution. IQAC also monitors the CAS in the college.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/web/content/6307/6.1.2%20-%20Link%20for%20Additional%20Information-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Based on the positive recommendations of the NAAC peer team in 2020, the institution initiated a discussion with all the stakeholders regarding the present limitations of the institution and the changes to be adapted in accordance with the current academic scenario. Incorporating all suggestions, the IQAC formulated a long-term strategic plan, 'Vision 2030' identifying the thrust areas, viz., the institutionalization of research activities through a separate research centre with quality research officer, centre for Professional Development, Awards grants, and incentives for highly performed teachers, digital campus, Student Support, skill acquisition, eco-consciousness and sustainability, community outreach, gender pathway through the heart of the campus with selected trees on both sides of the road which is a five-year project. A walkthrough nature will boost the confidence of teachers and students. Above all, this will give ample aesthetic looks to the campus. There will be three levels of target achievement analysis Short term, Midterm and Vision accomplishment. A structure has been formulated by the institution of greening the campus which is a dry area sprawled over laterite rock all over. One of the ambitious projects is to make a canopy.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://emeacollege.ac.in/Home/IQAC/Mandatory%20Disclosure/1664
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

EMEA College is a Government Aided institution affiliated with the University of Calicut. It is a minority institution run by the Eranad Muslim Educational Society. • The Principal manages the administrative and academic matters of the institution in compliance with UGC regulations and directives of the government and university. The Principal serves as the intermediary between the management and the teaching and nonteaching staff. • Staff Council comprises the Principal, HODs, Librarian, senior superintendent, and elected representatives of the teachingstaff. Staff Council and Administrative Wing monitor the regular functioning of the institution. • Department council meetings are convened regularly to discuss, review and decide matters related to the departments. • The IQAC functions with the aim to monitor and assess the quality standards set by the University and NAAC. It prepares the perspective plans and academic plans of the institution and effectively implements them. • In addition to it, the Academic Monitoring Committee, Admission Committee, Research Promotion Council, Library Advisory Committee, PTA, Planning Board and Statutory Cells like, Women Cell, Anti Ragging Committee, Internal Complaint Committee, SC/ ST Cell, and OBC Cell plays a noteworthy role in the management and administration of the institution. • The institution follows the rules and regulations of UGC and the Government in recruit of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/web/content/6309/6.2.2%20-%20Institutional%20Function%20Web%20Link.pdf
Link to Organogram of the institution webpage	https://emeacollege.ac.in/web/content/3521?unique=3109d4627874054c62d5692ea331e51cc8cee219
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has introduced effective welfare measures for teaching and non-teaching staff. All welfare measures introduced by the government like pension, gratuity, provident fund, group accident insurance, ESI, maternity and paternity leaves, medical reimbursement, encashment of surrender leave, medical leave and half pay leave, loan facilities, festival advance for employees, FDP for eligible candidates as per the UGC guidelines and state government norms, loans from the provident fund, sanctioning of leave for Faculty Improvement Programme, etc. are made available to all the permanent teaching and non-teaching staff, consistent with the existing government rules. The benefits commonly enjoyed by the regular and ad-hoc staff of the institution are Day-care

facility for the children of the staff The Cooperative store Cafeteria Canteen Gymnasium Staff Club Staff tour Family get-together of staff and retired staff Token of appreciation for retiring staff Salary advance for the newly appointed staff till they get the salary Maternity & Paternity Leave provided Hostel facilities for ladies' staff Best performing staff are given a special Award Separate Car parking facilities Institutional Domain name Email Id to all staff Free Wi-Fi facility on campus for all staff.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

85

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

85

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal: IQAC collects the filled-up academic performance indicator and performance-based appraisal form from the teaching staff and Non-teaching staff at the end of every academic year. Self-Appraisal Form for teachers & non-teaching

staff:Every teacher has to submit the self-appraisal form in PBAS format, focusing on the gained API scores as indicated by UGC. Academic Monitoring System: Academic monitoring system to ensure the completion of the syllabus through HODs and class advisors. Student evaluation of teachers: IQAC has implemented a computerized teacher assessment system for students to evaluate the performance of the teaching staff. Students are also asked to give their critical assessment of the experience gained in the respective programs they have chosen. IQAC Core Committee: It reviews the profile of teachers through an internal administrative audit and gives suggestions for the improvement of the performance. Research Promotion Council: It evaluates the research activities of the faculty members and gives further guidance for them. Course outline and Course Progress Report: Every faculty has to submit the course outline of each course. Monthly and Annual Report: HoDs prepares the reports which comprise all the departmental activities. This is often reviewed by the Principal. Feedback from External Stakeholders: Feedback from alumni and parents is taken periodically.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has transparent and well-structured mechanisms to supervise effective and efficient use of obtainable monetary funds from various sources like the Management, PTA, Alumni, and the State and the Central Governments. Financial audits of grants and funds sanctioned by Government/ RUSA Financial audits of grants and funds sanctioned by the government are done at three levels. They are as follows: 1. Chartered Accountant- As per the sanction letter for such grants/funds, the income and expenditure statement are initially submitted to an external registered Chartered Accountant. The audit report issued by the auditor with utilization certificate and all necessary ratified accounts is submitted to the concerned sanctioned authorities. 2. Directorate of Collegiate Education-At the time of annual audits by the Directorate of Collegiate Education, the audit team verifies all

the financial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled. 3. Accountant General, Kerala-The Accountant General, Kerala also conducts their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated into the further utilization of the funds. The utilization of non-governmental funds is also subjected to audit at regular intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1448075

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional mechanism for the mobilization of funds ensures transparency and accountability by conducting annual financial audits. The institution has clear, well distinct, and methodical policies to guarantee the perfect utilization of obtainable resources. All the strategies regarding resource allocation and its optimal utilization and decisions concerning the same are taken by the planning board. Since the institution belongs to the aided category, the major source of funding for running the institution comes from the state government and the management. Attempts are made to generate funds from different nongovernmental

organizations and philanthropists too. A corporate grant is used for infrastructure development and academic activities. The financial resources are effectively monitored by the following Cells and Committees: • A financial advisory body is in place to monitor the utilization of management and other funds The government funds are taken care of by the Planning Board • RUSA Cell • Library Advisory Committee • P.T.A • Alumni • Co-operative Store Proper accounting and utilization are ensured through financial auditing at the end of each financial year. The institution maintains an internal-external audit system for the effective and efficient utilization of available financial resources. Management contributes by way of scholarships the payment of term fees to needy students, financing for the construction of buildings, and maintenance and infrastructural development of the institution.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/rusa
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell (IQAC) of the college is very much active in framing and implementing quality-oriented activities on the campus related to all quality criteria. It also gives emphasis to the integration of modern methods of teaching, professional development of teachers, and promoting research among teachers and students A research committee is formed to monitor and promote the research activities among students and teachers on the campus. It gives advice and assists the Head of the institution and the College Council in the fulfillment of the research aspects of the College Strategic Plan. The mission of the research committee is to enhance quality research by adhering to the highest ethical standards and professional best practices and to inculcate innovation and performance-centered research culture among faculties and students. Following are the research promotion schemes. • Periodical Review of research activities of the college • Promoting achievements in research by appreciation • Collaborative research proposals between different departments under each faculty. • Cash award for PG and UG students for publication/ presentation in international /national journals or

seminars. • Start-up research grant to PG students • To give financial support to the faculties/ students who are willing to publish their research work in UGClistered journals.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Home/IQAC/Composition/172
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

One new undergraduate course have been initiated. Since our college is affiliated with the University, the degree of academic flexibility is determined by the University itself. The College Academic Council has introduced certificate programs that are administered by the various departments. The Internal Quality Assurance Cell (IQAC) is responsible for conducting the feedback collection and analysis, and it provides feedback to all relevant stakeholders. The integration of information and communication technology (ICT) into our teaching methods has seen a significant increase. All classrooms are now equipped with the necessary technology, and teachers have been empowered to effectively utilize these technological resources. Implementation of a learning management system has proven beneficial to all students. During this period, a substantial number of faculty members have successfully obtained Ph.D. degrees. Among our 88 teachers, 19 now hold Ph.D. qualifications. We have also fostered collaborations in terms of publications, seminars, workshops, and internships to enrich the academic environment. One notable initiative from IQAC was the introduction of a more scientifically rigorous method for assessing students' learning levels. This responsibility was entrusted to the Student Advisory Scheme (SAS), which devised a centralized examination system to evaluate student learning levels. Subsequently, lists of advanced and slow learners were shared with relevant agencies, including the Principal Club Student Support Program, Remedial Coaching, and Mentoring Scheme, to provide tailored support and guidance.

File Description	Documents
Paste link for additional information	https://emeacollege.ac.in/Home/IQAC/Composition/172
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://emeacollege.ac.in/web/content/6315/Annual%20Reports%20of%20Departments.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is an annual gender sensitization action plan for the college. Safety and Security • The campus is secured with 24 x 7 professional securities. CCTV cameras are installed in the common areas. • CASH is functioning to look into the complaints of sexual harassment at the workplace, headed by a lady teacher • Internal complaints committee is functioning in the college to hear the grievances of the employees and students Counseling • A counseling center is available to provide psycho-social support to students. • Mentor mentee facility for advising and providing support to the

students • Anti-ragging awareness campaigns are organized at the beginning of each year • Helpline numbers are displayed in common places. Common Rooms • The institution has established a common room to facilitate female students which is designed to relax, study, and have informal discussions during their free time • A Gymnasium is working in the college. • College provides accommodation facilities to girl students on campus. Daycare center • The institution has established a day-care room to take care of young children of staff and students. Any other relevant information • Female students are given equal opportunities to participate in arts and sports events conducted by the University • PG and UG programs of the college have more girls than boys. • Women constitute more than 50% of teaching and non-teaching staff.

File Description	Documents
Annual gender sensitization action plan	https://emeacollege.ac.in/web/content/6291/7.1.1%20-%20Gender%20Sensitization%20Action%20Plan%202022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://emeacollege.ac.in/web/content/6293/7.1.1%20-%20Facilities%20%20Gender%20Activities%20Provided%20for%20Women%20in%20the%20Campus.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management • Pipe Composting is composted through pipes and the manure so produced is channelized to the organic

vegetation fields, herbal garden, etc. • Incinerators are installed in toilets of colleges and hostel to dispose of used napkins. • Biogas plantis installed in the hostel to handle food waste.

Liquid Waste Management. • The major portion of liquid waste from the toilets, laboratories, and canteen is managed through the drainage system • The rainwater is completely drained off and purified in the bamboo lake, which is reused for agricultural purposes. Biomedical Waste Management • Biowaste and non-bio waste are segregated and stored indifferent containers. Biowaste is decontaminated by autoclaving at 121degree C at 15Psi for 20minutes. The segregated waste is collected and disposed of in an eco-friendly manner. E-waste Management • Electronic wastes are recycled at regular intervals. Some of the old electronic devices are displayed in the historical museum. • The college has been utilizing the practice of up-gradation of software at the right time which can balance the ewastes to a greater extent. Waste Recycling System: Students are encouraged to make items from waste, such as paper bags, paper pens, etc. Hazardous chemicals and radioactive waste management :Acidic sample waste is neutralized prior to its disposal. The organic and aqueous wastes are collected in separate containers for their organized disposal. Biowaste is decontaminated by autoclaving at 121degree C at 15Psi for 20minutes

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has got rich traditions of tolerance, plurality, and assimilation and that is integrated into its vision, mission, and core values. All inclusiveness is guaranteed in the admission policy of the institution. Staff and students are appointed and admitted without any discrimination on the basis of caste

and creed. Qualified staff and students from the disadvantaged communities of the locality are given adequate representation in the appointment and admission. The institution upholds its all-inclusive policy in constituting various statutory bodies like PTA and Alumni. Students' Club called 'Art Cafe?' functions to familiarise the cultural diversities of India to the student community through heritage walks, street plays, musical nights, ethnic dance performances, folklore fest, Mappila arts fest, tribal fest, etc. A theatre group of students named "Thespia" functions in the institution and dramas fostering secular and democratic values are performed within the campus as well as nearby schools and in cultural gatherings. • To celebrate linguistic diversity, Arabic Language Day, Hindi, Malayalam Bhasha Dinam, etc. are observed. • To facilitate diversity, religious and cultural festivals like Onam, Christmas, Eid, Diwali, Holi, etc are celebrated. A Heritage Museum for documenting and preserving the diverse social, political, cultural, and literary traditions of Malabar is also functioning in the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To fulfill the ideals of social, political, and economic justice and equality of status and opportunity encompassed in the Constitution. To guarantee this, Equal Opportunity Cell, Minority Cell, OBC Cell, and SC/ST Cell are functioning in the institution. The activities featuring the importance of the Indian Constitution are organized on Republic Day. The celebrations are attended by students, teaching and non-teaching staff, invitees, guests, and many others. As part of NSS activities, students are encouraged to serve the community. During the COVID outbreak, NSS volunteers were involved in awareness and relief activities. NSS, NCC, and other clubs function on campus to disseminate the codes of fraternity, sovereignty, unity, and national integration. Various competitions, film festivals, and cultural programs are held to spread these values. Republic Day, National Voters Day, Martyrs' Day, Army Day, National Security Day, Anti-Child Labour Day, National Unity Day, Flag Day, Independence Day, Sadhbavana Diwas,

Kargil Vijay Diwas, Girl Child Day and Gandhi Jayanthi are observed. The institution promotes the scientific temper and spirit of inquiry through the campaign against, superstitions and College magazines, manuscripts and newsletters publish special issues for the same.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://emeacollege.ac.in/web/content/6298/7.1.9%20-%20Supporting.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates national and international commemorative days in a befitting manner. On 26th January, Republic Day is celebrated to commemorate the adoption of the Constitution. The

formal flag hoisting is followed by a "Constitution Awareness Programme" in which students and staff members are sensitised on their duties and rights. Independence Day is celebrated on the 15th of August with the flag hoisting by the Principal, Dr. Radhakrishnan's birthday, the 5th of September, is celebrated as Teacher's Day with utmost fervour. The students organize a programme for the teachers. Mahatma Gandhi's birth anniversary, 2nd October, is celebrated in the college. Yoga day is celebrated on 21st June to enhance the spiritual discipline of students. On 21st of November is celebrated as NCC day. On 8th of March is celebrated as international women's day. On 14th February the institution conducted a candle tribute programme to commemorate the sacrifice of the Pulwama martyrs who got murdered after the Pulwama Attack on Sunday, 14/02/2019. A conducted campaign named Nasha Mukthi Barath as part of world student day on 15th October National Maritime Day is celebrated in its true spirit and fervour to encourage and propagate the seafaring profession among the public, especially the youth. On 26th of November is celebrated as National Constitution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Connect Community The Connect community is a dynamic and inclusive group of students within our educational institution who are driven by a common passion for innovation and continuous learning. This report highlights the objectives, activities, and significance of the Connect community, which plays a crucial role in fostering a culture of peer learning and selfimprovement among campus members. The Connect community actively engages in a variety of activities and initiatives to achieve its objectives. Outcome of Connect Community 14 Students were placed from this group Best Practice -2- Principal's Club
Principal's Club: The Principal's Club is a unique program

established under the Students Advisory Scheme of the college. The maximum intake of Advanced Learners will be restricted to 50. Out of which, 10% of seats will be reserved for SC/ST students. PH category is also considered. Selection Process- through an entrylevel Entrance Examination. Benefits and Privileges. Best Practice 3 Green Campus Initiatives The project was started with the intention of greening the campus which is a dry area sprawled over laterite rock all over. The following are the initiatives that started as part of greening the campus with a love for nature. One of the ambitious projects is to make a canopy pathway through the heart of the campus with selected trees on both sides of the road which is a five-year project.

File Description	Documents
Best practices in the Institutional website	https://emeacollege.ac.in/web/content/6301/7.2.1-%20Best%20Practices%202023-24.pdf
Any other relevant information	https://emeacollege.ac.in/web/content/6315/Annual%20Reports%20of%20Departments.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The formation of Ernad Muslim educational Association, the agency which runs this institution was an embodiment of the dreams of a group of social reformers who firmly believed in the policy of social inclusion. They wanted to establish a chain of educational institutions and cultural centers to bring those marginalized sections in Ernad, a backward region in erstwhile Malabar District of British India, to the mainstream of our social life. There were thirteen departments working at this institution. Timely and accurate economic research is vital for undertaking more sound economic policies for boosting a stable and noninflationary growth and for coping with various risks under a dynamic and rapid integration of world economies. At present, there are one Research department and three research supervisors with specialization in Health Economics and migration Studies with an intake of 14. The college has directed research guides, Research scholars and the system of assessment of academic and research work leading to award of degrees at Masters and Research level. Rashtriya Uchchattar Shiksha Abhiyan (RUSA) ("National Higher Education Mission") is a holistic scheme of development for higher education

in India initiated in 2013 by the Ministry of Human Resource Development, Government of India. The total funding under RUSA 1 crores during year.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Action Plan for the Year 2024-25

The major thrusts for EMEA College for the academic year 2024-25 are as follows:

1. **NEP 2020 Implementation:** Curriculum structure coordination with NEP 2020 among faculty; interdisciplinary knowledge and flexibility in the design of courses and holistic growth among students.
2. **Outcome-Based Education (OBE):** Building the OBE framework by setting course outcomes along program goals. Faculty will be trained to come up with measurable student learning outcomes that will provide excellence in academia.
3. **Curriculum Update & Industry Collaboration:** Update the curriculum according to the needs of the coming industries & global situation. Develop collaborations with industries for internships, skill improvement, guest lectures, etc.
4. **Faculty & Student Development:** Organize faculty development programs for improving teaching and research capabilities. Hence, students would also get educated on leadership skills, soft skills, as well as career counselling for full-time comprehensive development
5. **Research Promotion:** Fund research, conduct workshops, and collaborate to motivate research and interdisciplinary work.
6. **Digital Transformation:** Upgrading digital infrastructure to support e-learning platforms, virtual classrooms, and expanded library resources for enhanced academic experiences.
7. **Sustainability:** Introducing green initiatives, energy-saving measures, and waste management practices to foster environmental responsibility and sustainability.